



TIRUMALA ENGINEERING COLLEGE

An ISO 9001:2008 Certified Institution, Accredited by NAAC & NBA

(Approved by AICTE, New Delhi & Affiliated to JNTU, Kakinada)

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Jonnalagadda,
Dt: 10.01.2018

Ref: TEC/IQAC/2017-18/MM/03

Minutes of Meeting

Minutes of the 3rd IQAC (internal quality assurance cell) Meeting of Tirumala Engineering College, Narasaraopet held on 10-01-2018 at 10.30 a.m. in the conference hall, CSE department presided by chair person as chair.

The following members are present.

Sl.No	Name of the Faculty	Department	IQAC	Signature
1	Dr.Y.V.Narayana	Principal,TEC	Chairperson	
2	Sri.R. Satyanarayana	Management	Member	
3	Mr.SK. Abdul Kalam	Coordinator- Accreditation, HOD,EEE	Coordinator	
4	Dr. B. Bhanu Prakash	Professor & HOD, CSE	Member	
5	Dr. P.Suresh Babu	Professor & HOD, ECE	Member	
6	DR.V.V.Kondaiah	Professor & HOD, MECH	Member	
7	Dr. N.Srinivasarao	Professor & HOD, AS&H	Member	
8	Mr. SK. Musthafa	Assoc.Professor&HOD,CIVIL	Member	
9	Mr.M.Srikanth	HOD ,TPO	Member	
10	Mr. M.Srinivasa Rao	Administrative officer	Member	
11	Ms.Suneetha	Librarian	Member	
12	Mr.Sk.Jakeer	I/C Examcell	Member	
13	Mr.V.Hanumantharao	Physical Director	Member	
14	Dr.G.Srinivasarao	Assoc.Professor,AS&H	Member	
15	Dr.T.Kiran Kumar	Asst.Professor,AS&H	Member	
16	T.Nagababu	Assoc.Professor,CSE	Member	
17	Mr.M.Srikanth Yadav	Assoc.Professor,CSE	Member	
18	Mr.G.Sambasiva Rao	Assoc.Professor,ECE	Member	
19	Mr. V.Srikanth	Assoc.Professor,ECE	Member	
20	Mr.Ch.Rajini Kumar	Assoc.Professor,MECH	Member	
21	Mr.G.V.P.Anjaneyulu	Assoc.Professor,EEE	Member	
22	Mr.G.Gurunath	Asst.Professor, AS&H	Member	
23	Mr.B.Praveen Kumar	Asst.Professor,CIVIL	Member	
24	Mrs.Gayathri ,ECE	Student	Member	
25	Mr.N.Vijay Bargav	Student	Member	
26	Mr.D pavan Kumar	Alumini	Member	
27	Mrs.A Navyasai sri	Alumini	Member	

28	Mr.Phani	Employeeer	Member	
29	Mr.B.Srinivas rao	Industrilist	Member	

Dr.Y.V.Narayana, Chairperson, IQAC, welcomed the all members of the IQAC Committee members and greeted New Year and Pongal Wishes to all members and their family members.

The items in the agenda were taken for discussion one by one.

1 Considered the 2nd IQAC committee meeting held on 20.09.2017

RESOLVED to confirm the minutes of the 2nd meeting of IQAC and suggested few suggestions in Academic activities of the college based on Academic Report.

2. Considered the academic activities of the College.

RESOLVED to bear out the communication pertinent to the academic activities like Teaching- Learning process, admission criteria, communication from various academic agencies, compliance with norms, standards and guidelines.

3. Considered the Certification programmes for B.E./B.Tech. aspirants of 2017-18 batch.

RESOLVED to conduct Certification programmes for B.E./B.Tech. Aspirants during academic year 2017-18, by identifying suitable resource persons from different arena. Further, it was also discussed to inform all the known parents regarding the same to make it a successful process in the years to come.

4. Celebration of the Graduation Day to be held on 09-03-2018.

RESOLVED to plan well and catch up with superfluous measures for the smooth conduct of the Graduation Day, by framing a disciplinary committee to create a pleasant and gracious atmosphere, in the upcoming years.

5. Considered the allotment of slot for project work during even semester.

It is resolved by all HODS to allot slot for project work in multi disciplinary streams including guide, place, centre, closing time etc. for the final year students of UG/PG. The IQAC coordinator has explained the importance of field project and reforms of Project and it has taken approved by the IQAC committee members.

6. Considered the uploading of the Annual Quality Assurance Report (AQAR) - NAAC - 2nd Cycle.

RESOLVED to upload the AQAR – NAAC on or before 30-DEC- 2018 as the NAAC 1st Cycle validation period runs out on 05-11-2018 and chairperson has instructed to all heads of the department and in charges of departments can submit data as per guidelines of AQAR to IQAC cell to prepare 2nd cycle of AQAR

7. Considered the R&D activities.

RESOLVED to encourage the faculty members to involve in R&D activities so as to strengthen the knowledge of the self and promote the quality of the institution. The chairperson has announced cash prize of Rs 5000 those who are published in Scopus ,SCI and other citation journals and also he announced Rs 25000 for best Researcher.

8. Considered the activities of the Statutory and Non-statutory committee.

RESOLVED to commend the activities of the Statutory and Non-statutory committees of the college and its compliance with the requirements.

Co-ordinator –IQAC, solicited the continued support of the members for sharing their rich knowledge and wide experience for furthering the mission of the IQAC.

Dr.Y.V.Narayana,principal /Chairperson of IQAC, proposed the vote of thanks to all the members of the IQAC Committee and expressed gratitude for their sustained involvement and for making the meeting a grand success.

IQAC Co-Ordinator
Mr.Sk.Abdul Kallam

Chairperson/Principal IQAC
Dr.Y.V.Narayana